

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY NOVEMBER 8<sup>TH</sup>.  
2011 at 7.00pm.**

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**Public Session:**

There were no members of the public present.

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**Present:**

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. R. Bailey

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Pinches

Mr. R. Rathbone

Mrs. G. Matthews

Mr. A. Brown

Mr. D. Roberts

Mr. J. Kennedy

Mrs. T. Howells

**In Attendance:**

Mr. S. Jones (Shropshire Councillor).

Sqdn. Ldr. J. Martin (RAF Shawbury).

The Parish Clerk.

**11/157 Apologies:**

There were no apologies.

**11/158 Declaration of Personal or Prejudicial Interests:**

A declaration of interest was made by Mr. Bailey for Agenda Item 6.

**11/159 Minutes of Meeting held on October 11<sup>th</sup>.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**11/160 Matters Arising:**

**(a)Highways.**

There were no issues to report.

**(b) Christmas Craft Fayre (11/139(b)).**

Chairman reported that the event had been very successful with a good atmosphere throughout. It had been well attended and a profit of £157.00 had been made which would be used to fund the Jubilee Day celebrations. Members thanked Jill for the work she had done and congratulated her on the success of the event.

(c) Glebe Area (11/139(d)).

Clerk reported that the County solicitor had informed him that there had been no progress. She promised to send a curt reminder to the Diocese solicitor and it was decided to wait and see if this provoked a response before taking further action.

Clerk stated that Mr. Watney had approved the plan to flail cut the area and start work on the drainage system, prior to the lease being signed.

(d) Skate boarding event (11/139(n)).

It was agreed to go ahead with the event and hold it on a day during the school Easter holidays. Clerk to liaise with Miriam Turner, the Youth Officer. Mr. Bailey suggested that the young people should raise some of the £400.00 needed to fund the event and this was agreed by Members. Mrs. Howells agreed to talk to them about ways in which this could be done.

(e) Church Street (a) replacement bollards (b) gap in hedge (11/139(p)).

The bollards had been put in place and had received favourable comment. Mr. Bailey reported that he had concreted in a barrier to fill the gap by the Youth Pod, which had lasted less than twelve hours. He had now replaced it with a more substantial barrier with anti-climb paint and notices stating why the barrier was there and warning about the paint. So far it was still in place.

It was suggested that the remainder of the hedge should be removed as well as the Youth Pod, which was now just an eyesore and a target for vandals. It was agreed that this would be an agenda item at next month's meeting

(f) Car Park (11/139(q)).

It was noted that work had commenced on the car park renovation but the contractors had damaged the cable feeding the lights and the CCTV camera. The problem had been resolved with NWP carrying out the repairs. They would invoice the Council and Enterprise would adjust the fee for the car park work to take account of this

(g) CCTV.

Because of the power failure, the camera had not been working for a couple of weeks. There were some adjustments needed and the Clerk was asked to inform the contractors that the power had been restored and ask them to come and carry out the necessary adjustments. Mr. Bailey asked for the contractor to inform him when they were coming as he wanted to meet them on site.

(h) Parish Plan (11/139(r)).

Mr. Brown stated that the Committee had met on 24<sup>th</sup>. October and had reviewed the Parish Plan and produced a revised version. The printed version had been sent to committee members for checking and when this was complete he would send a copy to the Clerk.

(i) Traffic Lights (11/150(b)).

It was noted that the lights had been repaired.

(k) Road sign for Car Park and Poynton.

The Highways Department had agreed to move the new sign for the car park and Poynton as it was currently blocking the sign for the Accountants.

(l) Park Avenue replacement bollards (11/139(g))

Work had been completed.

(m) English Heritage – payment of invoices. (11/154(c))

Clerk reported that the outstanding invoices had been settled in full and the money paid into the Council's account.

(n) Public meeting and questionnaires.

Arrangements for the meeting were confirmed and it was reported that the questionnaires had been sent out. Clerk had received a report that some people had not received a copy. If they contacted him he would send them one.

(o) Web site. (11/110(g))

Clerk reported that the web site had been updated and asked Members to check the site and notify him of any alterations needed.

(p) Erdington Play Area Fence.

Mr. Bailey reported that a group of six personnel from RAF Shawbury had carried out the fence treatment and had done an excellent job with enthusiasm and good nature.

**11/161 Correspondence.**

The following correspondence was considered:

Shropshire Council Housing Survey.

Mr. Kennedy reported that he was one of the households that had been selected and that the survey was a full internal and external assessment of the property. He felt that this was intrusive and could not see what purpose the exercise was designed to prove. His comments were supported by many Members.

Community Council – Fuel purchasing scheme.H. M. Government – ‘Be clear of cancer’ campaign.’Shropshire Council – meeting re. School re-organisation/closure.

Meeting had been attended by Mrs. Manley; Mrs. Medley and Mr. Rathbone. Chairman had produced a report which had been sent to Members

Shropshire Council – Changes to waste collection.

Mr. Roberts stated that the notices about the changes to the collection of cardboard would be attached to grey bins next week.

Ofsted – A new voice for parents.West Mercia Police – new telephone contact number.

Less important incidents could be reported now on 101. Important incidents should still be reported on 999

Councillor Martin Bennett – Meeting with Council representatives.

Mrs. Manley had attended the meeting and a report had been circulated to Members.

Radio Shropshire.

It was agreed that the Clerk should express the Council's concern over the planned reductions to some local radio programmes.

**11/162 Accounts for Payment:**

Mr .J. Wilson	Salary (Nov.)	£428.97
Mr. J. Wilson	Expenses (October)	£108.47
Inland Revenue	Income Tax (Nov.)	£107.53
Mr. T. Creber	Village work (Nov.)	£417.00

Mr. R. Bailey	Grass cutting – Erdington Close Play Area	£50.00
	Hedge cutting - Erdington Close	£15.00
	Hedge cutting - Bridgeway Open Space	£17.0
	Repairs to car park drain cover	£15.00
Mr. R. Bailey	Purchase of plants for Floral Gateways	£60.00£157.00
NWP Electrical	Streetlight maintenance (Oct.)	£244.42
NMP Electrical	Five replacement lanterns in Church Street	£3,240.00
E. A. Allmark & Sons	Supply and installation of posts – Church Street	£3,930.00
RAF Shawbury	Councillors visit	£33.39

#### **11/163 Financial Statement:**

A financial statement was tabled and approved.

#### **11/164 Capital Bids**

The following suggestions were made for inclusion in next year's budget proposals:

1. Creation of a reserve fund to meet the costs of possible repairs to or /replacement of streetlights and repairs to the Children's Play Areas.
2. Skateboarding event
3. Broadband provision

#### **11/165 Budget Setting.**

A group comprising the Chairman, Vice Chairman, Mr. Roberts and the Clerk would meet to finalise budget proposals to be put before full Council.

#### **11/166 Delivering Local Priorities through Partnership Working**

.It was agreed to look at this document in detail at the next meeting, after the results of the survey and public meeting were known. In the meantime Mrs. Manley, Mr. Bailey and Mr. Brown indicated a willingness to attend meetings outlining Shropshire Council's proposals.

#### **11/167 Diamond Jubilee Celebrations**

Mrs. Manley confirmed that progress was being made and letters to companies, organisations, clubs, etc. would be sent out at the beginning of next month.

#### **11/168 Bonfire/Firework Evening:**

Mr. Bailey reported that 1,200 people had paid to see the event, with an estimated total of 1,800 in attendance. The evening had passed without incident. He had received splendid support from Council Members and a team of 40+ people had given active help. The lighting system and eight marshals provided by the RAF had been excellent and the entertainers first class. Overall a profit of £1,250 had been made, which would be carried forward to fund next year's event on November 3<sup>rd</sup>.

The Chairman, supported by all the Members, thanked Mr. Bailey for all the work he had done to provide such an excellent evening's entertainment, which had appealed to all ages. Not one word of complaint had been made and it was clear that as well as locals, people had travelled many miles to see and enjoy the evening.

#### **11/169 Burial Ground**

##### **(a) Quotation for planting boundary hedge.**

As only one quotation had been received, it was decided to postpone a decision until the next meeting.

(b) Council Regulations:

It was agreed that the regulations should be issued by the Vicar whilst the burial arrangements were being discussed. The signed acceptance form should be forwarded to the Clerk for filing.

A notice board would be erected in the burial ground with a copy of the regulations attached. Mr. Bailey agreed to obtain a metal sign on a stand and erect it.

(c) Burial Fees:

It was agreed that from January 1<sup>st</sup>. 2012 the fee for a burial plot would be set at £60.00. If there was a subsequent burial in the plot, this would be free.. A charge of £30 would be made for the burial of ashes.

(d) Maintenance Work:

Mr. Bailey said that he would be arranging a working party on a Saturday morning later in the year, when levelling work would take place

**11/170 Church Street – Pedestrian Walkway**

Members looked at a range of alternatives. Mr. Jones advised them that Shropshire Council was looking at ways to improve the traffic lights and create a crossing on the A 53. It was also noted that Shropshire Council were still considering the site of the new school. Because of these issues, it was decided to defer any decision and place this item on the unresolved list.

**11/171 Review of Litter Picking and Locking/Unlocking Recreation Ground Gate**

The Chairman suggested that in view of the amount of litter being picked up by Mr. Bailey, herself and others, the current system should be reviewed and also that Council Members who were key holders could undertake the duty of locking/unlocking the Recreation Ground gate for weekend functions.

After some discussion it was decided that Mr. Creber was doing a reasonable job in view of the amount of litter left around the village and there was no need to make changes. It was also decided not to change the gate locking system.

**11/172 Exchange of Information**

(a) Agenda Items for the next meeting:

- Broadband provision
- Removal of the remainder of Poynton Road Hedge
- Possibility of removing the Youth Pod
- Sign for the Recreation Ground
- The shrubbery in the Bridgeway Open Space Area.
- Accommodation for Council Meetings

(b) Highways:

Painsbrook Lane

Mr. Kennedy reported that a sign had been erected part way down the lane stating ‘Private Road’ which it was not and a car had been left in the Bridleway close to Park Cottages. Mr. Bailey, in his role as Footpaths Officer, agreed to investigate the situation.

(c) Streetlights:

There appeared to be a problem with the lights in the Millbrook area being on during the day.

(d) Other

Telephone Boxes:

Mrs Mathews raised concerns about both of the boxes in the Village. Clerk reported that the one by the Post Office was operational and BT had been written to three times asking for the other box to be

removed. He agreed to write again and Mr. Roberts agreed to check the other box to see if repairs were needed.

**11/173 Other Information:**

1. Council Meeting::

Mrs. Medley stated that there was a need to change the date of the February meeting as the room was needed for the Shawbury Players. It was agreed to hold it on February 7<sup>th</sup>.

2. Mrs Manley had distributed reports on the following meetings:

- (a) Shropshire Council – Working relationship with Town and Parish Councils.
- (b) Local School Re-organisation.
- (c) ALC Area Committee

All reports are on file and available on request.

**11/174 Reports from:**

**(a) Police:**

A written report had been received which indicated that in the period since the last report. the following offences had been recorded:

Burglary -3; Theft -1; Domestic Incidents – 2; Sexual crime – 1; Criminal damage – 2; Attempted criminal damage -1.

**(b) Youth**

No report tabled

**(c) RAF Shawbury**

Sqdn. Ldr. Martin reported that:

- (a) The Santa Drops were going ahead but no dates had been set.
- (b) The OAP's Christmas Party was taking place in the Officers Mess on December 7<sup>th</sup>.
- (d) The new Commanding Officer – Group Captain Luck - would meet Members on their visit to the camp.

**(e) Shropshire Council:**

Mr. Jones reported that

- (a) Bus time tables were now available 'on line'.
- (b) Out of hours emergency calls were now being handled by Mr. Dave Roberts' Department.

**11/175 Planning Applications:**

A. The following application had been considered by Members since the last meeting:

The Hemp Patch, Edgebolton – modifications and improvements. Application supported.

B. The following applications were considered at the meeting:

- 1. Euranti, Edgebolton - erection of single storey extension to side and front Application supported.
- 2 Land adjacent to Jayroc Stables, Shawbury Heath- erection of an agricultural building. Supported. However Members raised concerns about the continued development of the site and methods of drainage and waste disposal.

C. The following application had been approved:

Myrtle Cottage, Wytheford Road – extensions.

**11/176 Committee Reports:****(1) Moat Committee**

Mr. Brown reported that:

1. The safety signs had been purchased and were ready for erection.
2. The postponed Committee meeting had now taken place and the minutes would be sent to the Clerk in due course.

**11/177 Press Matters:**

No issues to report.

**11/178 Date and Time of next meeting:**

The next meeting will be on December 13th. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed \_\_\_\_\_ (Chairman)      Date \_\_\_\_\_ :**